



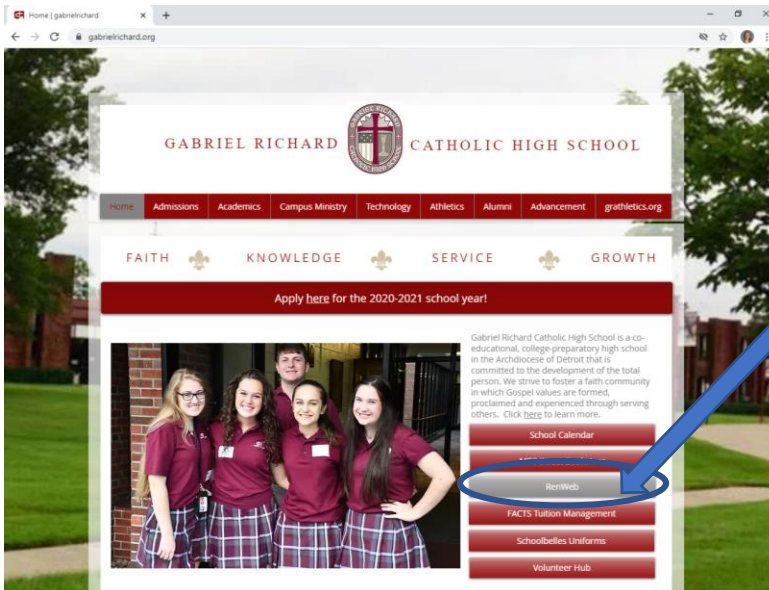
A Parent Guide to FACTS SIS (RenWeb)

Gabriel Richard Catholic High School
Riverview, MI

Rev. 10/16/2020

What is FACTS SIS and where can I find it?

FACTS SIS (RenWeb) is an administrative software that manages student database information (family directory, homework assignments, lesson plans, grades and daily attendance). This program allows teachers to keep parents informed with real-time updates, and allows staff to quickly and easily send e-mail communications to our families and students.



A link to RenWeb is located on the landing page of our school's website, [gabriels.org](https://gab-mi.client.renweb.com/pwr/).

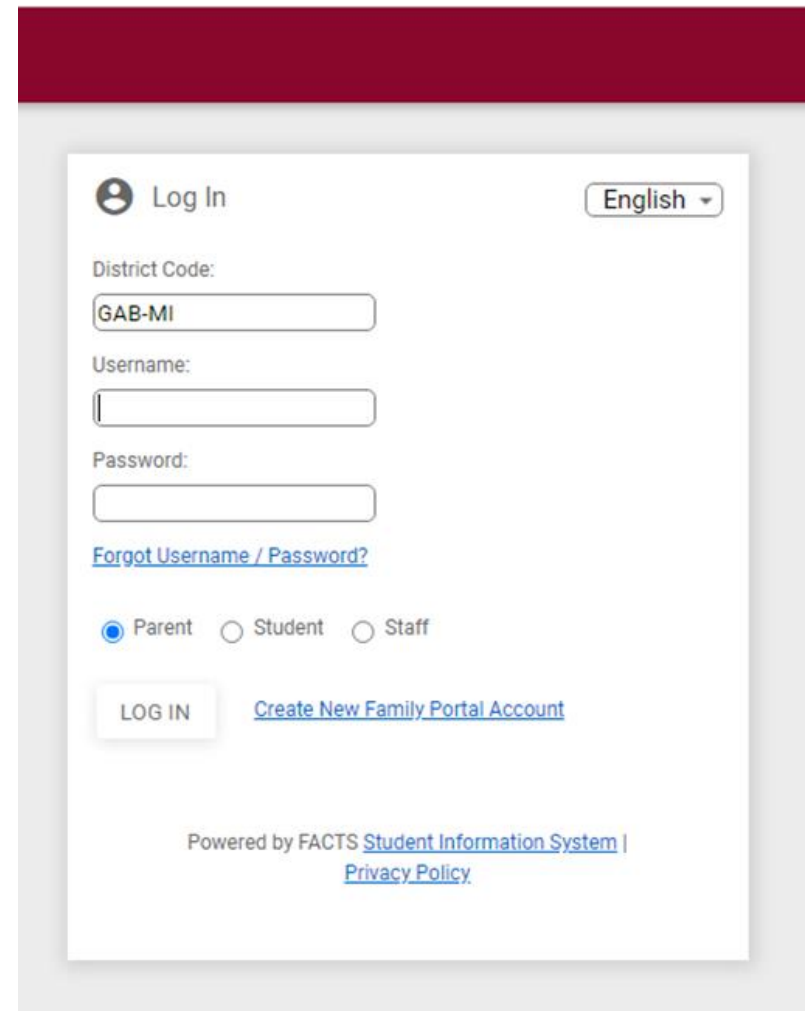
Direct link:
<https://gab-mi.client.renweb.com/pwr/>



Navigating FACTS SIS/RenWeb

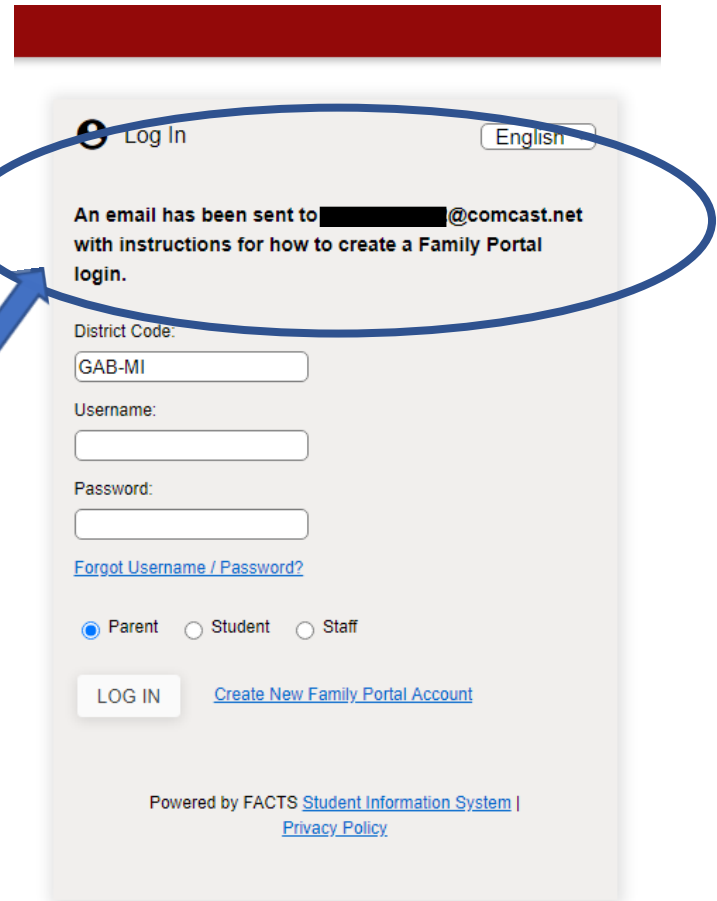
First-Time Access to Parent Log In:

- To log into your RenWeb account, go to the RenWeb Log In page.
- Enter **GAB-MI** into the District Code field.
- Select “Create New Family Portal Account.”

A screenshot of the RenWeb Log In page. The page has a dark red header bar. Below the header, there is a white box containing the login form. The form includes a "Log In" button with a user icon, a language dropdown menu set to "English", and three input fields: "District Code:" (containing "GAB-MI"), "Username:", and "Password:". Below the input fields, there is a link for "Forgot Username / Password?". At the bottom of the form, there are three radio buttons for "Parent" (selected), "Student", and "Staff". Below the radio buttons, there is a "LOG IN" button and a link for "Create New Family Portal Account". At the very bottom of the page, there is a footer that reads "Powered by FACTS Student Information System | Privacy Policy".

Navigating FACTS SIS/RenWeb

- You will be prompted to enter your email address. Be sure to use the email that you provided during the application/enrollment process.
- If your email matches the email address in RenWeb, a password will be emailed to you. This password may be changed after you log in for the first time.

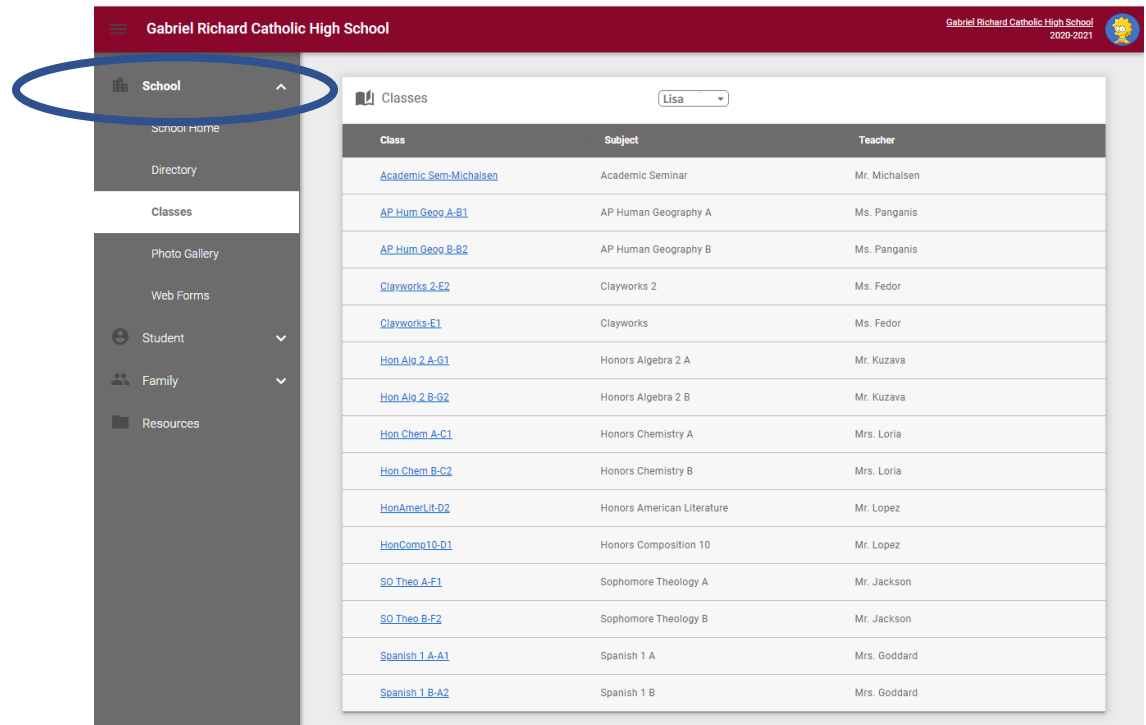


The screenshot shows the RenWeb login interface. At the top, there is a dark red header bar. Below it, the page has a light gray background. In the top right corner, there is a "Log In" button and a language selector set to "English". A blue circle highlights a message that reads: "An email has been sent to [redacted]@comcast.net with instructions for how to create a Family Portal login." Below this message, there are input fields for "District Code:" (containing "GAB-MI"), "Username:", and "Password:". A link for "Forgot Username / Password?" is located below the password field. At the bottom, there are radio buttons for "Parent" (selected), "Student", and "Staff". A "LOG IN" button and a link for "Create New Family Portal Account" are also present. At the very bottom, it says "Powered by FACTS Student Information System | Privacy Policy".

Navigating FACTS SIS/RenWeb

Once signed in, there are three options in the drop down menu: **School**, **Student** and **Family**.

Under the **School** tab, the **Classes** menu will provide a breakdown of all classes your student is enrolled in, allowing you to click on and view any of the classes. If you have multiple students at GR, you can change the student at the top of the page using the dropdown with your student's name.



The screenshot displays the FACTS SIS/RenWeb interface for Gabriel Richard Catholic High School. The 'School' menu item is circled in blue. The 'Classes' section shows a list of classes with columns for Class, Subject, and Teacher. A dropdown menu at the top right of the 'Classes' section shows the name 'Lisa'.

Class	Subject	Teacher
Academic Sem-Michalsen	Academic Seminar	Mr. Michalsen
AP_Hum_Geog_A-B1	AP Human Geography A	Ms. Panganis
AP_Hum_Geog_B-B2	AP Human Geography B	Ms. Panganis
Clayworks_2-E2	Clayworks 2	Ms. Fedor
Clayworks-E1	Clayworks	Ms. Fedor
Hon_Alg_2_A-G1	Honors Algebra 2 A	Mr. Kuzava
Hon_Alg_2_B-G2	Honors Algebra 2 B	Mr. Kuzava
Hon_Chem_A-C1	Honors Chemistry A	Mrs. Loria
Hon_Chem_B-C2	Honors Chemistry B	Mrs. Loria
HonAmerLit-D2	Honors American Literature	Mr. Lopez
HonComp10-D1	Honors Composition 10	Mr. Lopez
SO_Theo_A-F1	Sophomore Theology A	Mr. Jackson
SO_Theo_B-F2	Sophomore Theology B	Mr. Jackson
Spanish_1_A-A1	Spanish 1 A	Mrs. Goddard
Spanish_1_B-A2	Spanish 1 B	Mrs. Goddard

Navigating FACTS SIS/RenWeb: Student Tab

Under the **Student** tab, the **Student Home** page shows a breakdown of all homework, grades, attendance, and any other pertinent information directly related to your student. There are also the specific sections in the left-hand sidebar to view gradebook details, view previous or future weeks for homework or lesson plans, and view schedules.

The screenshot displays the FACTS SIS/RenWeb interface for Gabriel Richard Catholic High School. The top navigation bar includes the school name and a user profile icon. The left sidebar contains navigation options: School, Student (selected), Student Home, Grades, Homework, Lesson Plans, Report Card, Attendance, Behavior, Medical, Schedules, Family, and Resources. The main content area is titled 'Student' and shows a dropdown menu for the student's name, 'Lisa'. The 'Weekly Summary' section is active, showing a calendar view for Monday, 10/5/2020. Below the calendar, there are sections for 'AP Human Geography A' and 'Honors Chemistry A'. The 'AP Human Geography A' section includes a 'Diamond Assignment due on Tues.' and a list of tasks: 1. Click for [zoom meeting](#), 2. Read and take notes on 3.3 Temperature pages 78-82 and 3.4 Energy pages 83-85, 3. Solve problems 15,17,19 page 82 and problems 21,23,25,27 page 85, 4. Submit your handwritten work to google classroom by the start of next school day. The 'Honors Chemistry A' section includes a list of tasks: 1. Click for [zoom meeting](#), 2. Read and take notes on 3.3 Temperature pages 78-82 and 3.4 Energy pages 83-85, 3. Solve problems 15,17,19 page 82 and problems 21,23,25,27 page 85, 4. Submit your handwritten work to google classroom by the start of next school day. The 'Classes' section shows a table of classes for Q1. The 'This Week's Attendance' section shows a table of attendance for Tuesday, 10/05/2020. The 'This Week's Behavior' section shows 'No behavior entries found.' and a 'DETAILS' button.

Weekly Summary

Monday 10/5/2020

AP Human Geography A:

Diamond Assignment due on Tues.

Honors Chemistry A:

1. Click for [zoom meeting](#)
2. Read and take notes on 3.3 Temperature pages 78-82 and 3.4 Energy pages 83-85
3. Solve problems 15,17,19 page 82 and problems 21,23,25,27 page 85
4. Submit your handwritten work to google classroom by the start of next school day

Classes

Subject	Grade	Instructor
Academic Seminar		Michalson, Thomas
AP Human Geography A	106.00	Pappas, Colleen
Clayworks	97.50	Fedor, Anna
Honors Algebra 2 A	93.88	Kuzava, Bryane
Honors Chemistry A	98.88	Loria, Gabriela
Honors Composition 10	87.68	Lopez, David
Sophomore Theology A	100.00	Jackson, Cliff
Spanish 1 A	97.53	Goddard, Jessica

This Week's Attendance

Date	Attendance
Tuesday 10/05/2020	AP Human Geography A - Present - Virtual Learning Honors Chemistry A - Present - Virtual Learning Honors Composition 10 - Present - Virtual Learning Spanish 1 A - Present - Virtual

This Week's Behavior

No behavior entries found.

DETAILS

Navigating FACTS SIS/RenWeb: Student Tab

The **Homework tab** allows you to see your student's homework listed for each day within the week. This is work to be completed outside of class.

The screenshot displays the FACTS SIS/RenWeb Student Tab interface. On the left, a dark sidebar contains navigation options: Student, Student Home, Grades, Homework (highlighted with a blue oval), Lesson Plans, Report Card, Attendance, Behavior, Medical, Schedules, Family, and Resources. The main content area shows a calendar view for the week of 10/4/2020. The current day is Monday, 10/5/2020. Homework assignments are listed for this day:

- AP Human Geography A**: Diamond Assignment due on Tues. (Print icon)
- Honors Chemistry A**:
 1. Click for [zoom meeting](#)
 2. Read and take notes on **3.3 Temperature pages 78-82** and **3.4 Energy pages 83-85**
 3. Solve **problems 15,17,19 page 82** and **problems 21,23,25,27 page 85**
 4. Submit your handwritten work to google classroom by the start of next school day.(Print icon)
- Sophomore Theology A**: Read pages 40-45. Answer Study Questions 7-16 (Print icon)

The next day, Tuesday 10/6/2020, has one homework assignment:

- Honors Chemistry A**:
 1. Click for [zoom meeting](#)
 2. Read and take notes on **3.5 Specific heat pages 85-90**(Print icon)

Navigating FACTS SIS/RenWeb: Student Tab

The **Lesson Plans tab** allows you to see your lessons that are completed during class.

The screenshot displays the FACTS SIS/RenWeb Student Tab interface. On the left is a dark grey sidebar menu with the following items: Student (with a profile icon), Student Home, Grades, Homework, Lesson Plans (highlighted with a blue oval), Report Card, Attendance, Behavior, Medical, Schedules, Family (with a dropdown arrow), Apply / Enroll (with a dropdown arrow), and Resources (with a folder icon). The main content area at the top shows navigation controls: 'Previous' and 'Next' arrows, a calendar icon, and a 'Week of' dropdown menu set to '10/4/2020'. Below this is a date box for 'Monday 10/5/2020'. The main content area contains two lesson cards. The first card is titled 'AP Human Geography A' and includes a 'Print' icon. The text in this card reads: 'Meeting ID: 720 9112 2437', 'Passcode: 230', 'Discussion Environmental Determinism vs. Possibilism', 'Watch Jared Diamond's Guns, Germs, and Steel', and 'Assignment: Diamond Environmental Deterministic Assignment'. The second card is titled 'Honors Algebra 2 A' and also includes a 'Print' icon. The text in this card reads: 'Bryane Kuzava is inviting you to a scheduled Zoom meeting.', 'Topic: G Period Honors Algebra 2', 'Time: Sep 18, 2020 02:00 PM Eastern Time (US and Canada) Every week on Mon, Wed, Fri, until Oct 26, 2020, 17 occurrence(s) Sep 18, 2020 02:00 PM Sep 21, 2020 02:00 PM Sep 23, 2020 02:00 PM Sep 25, 2020 02:00 PM Sep 28, 2020 02:00 PM Sep 30, 2020 02:00 PM Oct 2, 2020 02:00 PM Oct 5, 2020 02:00 PM Oct 7, 2020 02:00 PM Oct 9, 2020 02:00 PM Oct 12, 2020 02:00 PM Oct 14, 2020 02:00 PM Oct 16, 2020 02:00 PM Oct 19, 2020 02:00 PM Oct 21, 2020 02:00 PM Oct 23, 2020 02:00 PM Oct 26, 2020 02:00 PM Please download and import the following iCalendar (.ics) files to your calendar system. Weekly: https://zoom.us/meeting/tJElcOqupz0qEtJU4dzSU8YEZs1Pfr-iywuB/ics?icsToken=98tyKuCtpjwphN2TsBGBRowMGo_Cb-7xmCFfj7d3qUvhGRNmOjrTDPETArRNXdHJ Join Zoom Meeting <https://zoom.us/j/95873696086?pwd=bStlYm0xSEl5VE53QTJacjBGa0x6UT09> Meeting ID: 958 7369 6086



- School
- Student
- Student Home
- Grades
- Homework
- Lesson Plans
- Report Card**
- Attendance
- Behavior
- Medical
- Schedules
- Family
- Resources

Report Card

Lisa



Gabriel Richard Catholic High School

Simpson, Lisa
742 Evergreen Terrace
Springfield, OR 97475
Grade: 10

2020-2021 - Q1

Homeroom
Mr. Michalsen

Class	Semester 1				Semester 2				Final	Attendance				Conduct
	1	2	Exm	Grd	3	4	Exm	Grd	Grade	AE	AU	TE	TU	
Academic Seminar Mr. Michalsen														
AP Human Geography A Ms. Panganis														
Clayworks Ms. Fedor														
Honors Algebra 2 A Mr. Kuzava														
Honors Chemistry A Mrs. Loria														
Honors Composition 10 Mr. Lopez														
Sophomore Theology A Mr. Jackson														
Spanish 1 A Mrs. Goddard														

Term GPA	0.00								
Cumulative GPA	4.02								

Attendance	Sem 1		Sem 2		Total
	1	2	3	4	
School Days	21	0	0	0	21
Days Present	21	0	0	0	21
Days Absent	0	0	0	0	0
Times Tardy	0	0	0	0	0

Navigating FACTS SIS/RenWeb: Student Tab

The **Attendance tab** allows you to see your student's attendance, including any absences or tardies.

Date	Class	Code	Description	Comment
09/22/2020	AP Hum Geog A-B1	PV	Present - Virtual Learning	
09/22/2020	Hon Chem A-C1	PV	Present - Virtual Learning	
09/22/2020	HonComp10-D1	PV	Present - Virtual Learning	
09/22/2020	Spanish 1 A-A1	PV	Present - Virtual Learning	
09/24/2020	Clayworks-E1	PV	Present - Virtual Learning	
09/24/2020	Hon Alg 2 A-G1	PV	Present - Virtual Learning	
09/24/2020	SO Theo A-F1	PV	Present - Virtual Learning	
09/29/2020	AP Hum Geog A-B1	PV	Present - Virtual Learning	
09/29/2020	Hon Chem A-C1	PV	Present - Virtual Learning	
09/29/2020	HonComp10-D1	PV	Present - Virtual Learning	
09/29/2020	Spanish 1 A-A1	PV	Present - Virtual Learning	
10/01/2020	Clayworks-E1	PV	Present - Virtual Learning	

Attendance Codes:

P = Present

PN = Present in school but not in class

PV = Attending virtually

A = Absent

AE = Excused absence

UA = Unexcused absence

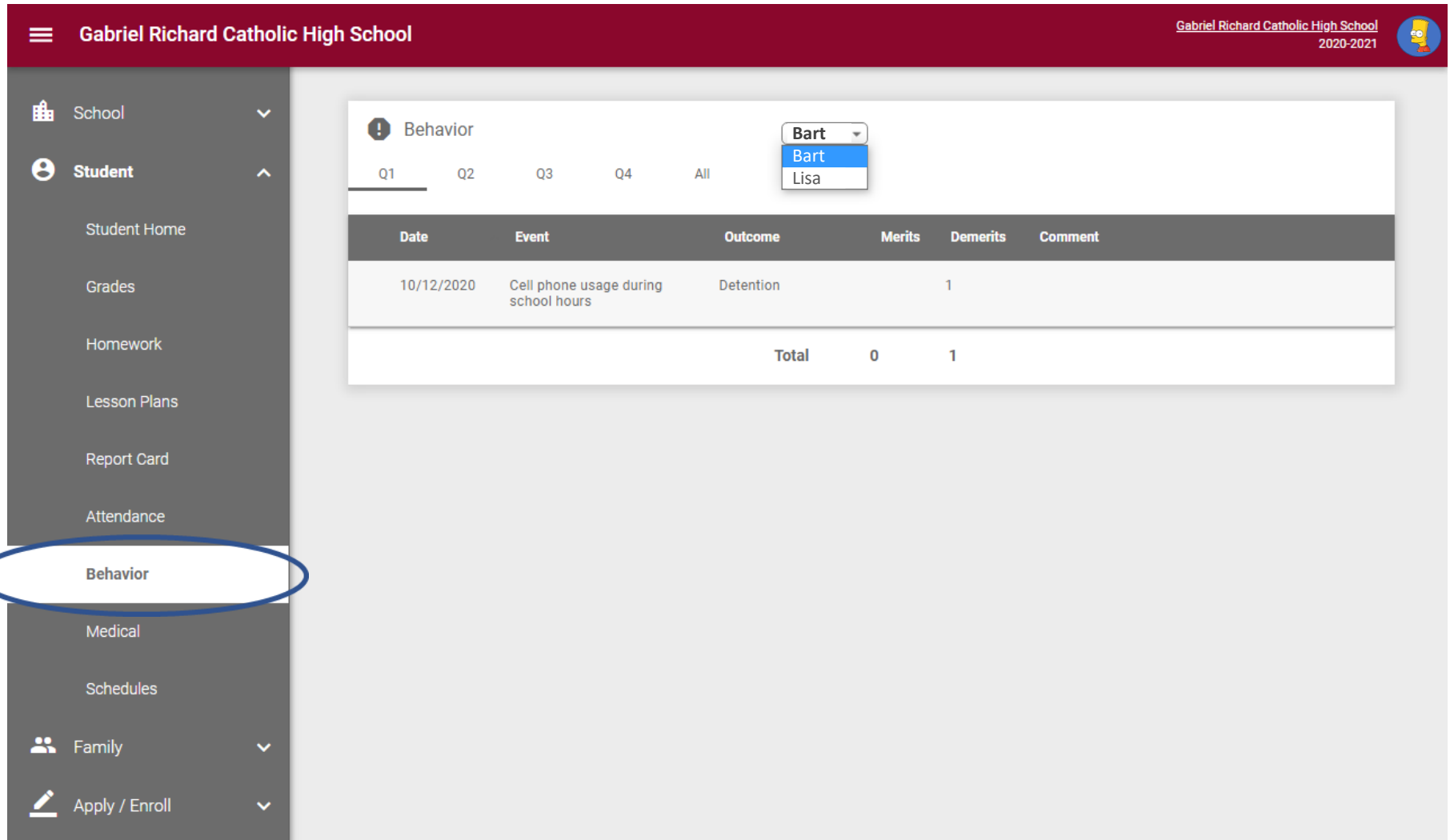
T = Tardy

TE = Tardy excused

Z = Funeral

Navigating FACTS SIS/RenWeb: Student Tab

The **Behavior tab** allows you to see any disciplinary issues including detentions and verbal warnings.



The screenshot displays the FACTS SIS/RenWeb interface for Gabriel Richard Catholic High School. The top navigation bar includes the school name and the academic year 2020-2021. A left sidebar contains various navigation options, with the **Behavior** option highlighted by a blue oval. The main content area shows the Behavior tab for a student named Bart, with a dropdown menu open showing the student's name. Below the navigation tabs (Q1, Q2, Q3, Q4, All), a table lists disciplinary events. The table has columns for Date, Event, Outcome, Merits, Demerits, and Comment. A summary row at the bottom shows a total of 0 Merits and 1 Demerit.

Date	Event	Outcome	Merits	Demerits	Comment
10/12/2020	Cell phone usage during school hours	Detention		1	
Total			0	1	



- School
- Student
- Student Home
- Grades
- Homework
- Lesson Plans
- Report Card
- Attendance
- Behavior
- Medical
- Schedules**
- Family
- Resources

Schedules Lisa Print

Student Schedule
Gabriel Richard Catholic High School

Simpson, Lisa
Year: 2020-2021: Q1
Grade: 10

Homeroom: Michalsen, Thomas (224)

Course	Section	Room	Instructor
Academic Seminar	Academic Sem-Michalsen	224	Michalsen, Thomas
AP Human Geography A	AP Hum Geog A-B1	230	Panganis, Colleen
Clayworks	Clayworks-E1	165	Fedor, Anna
Honors Algebra 2 A	Hon Alg 2 A-G1	205	Kuzava, Bryane
Honors Chemistry A	Hon Chem A-C1	145	Loria, Gabriela
Honors Composition 10	HonComp10-D1	211	Lopez, David
Sophomore Theology A	SO Theo A-F1	227	Jackson, Cliff
Spanish 1 A	Spanish 1 A-A1	204	Goddard, Jessica

	Monday	Tuesday	Wednesday	Thursday	Friday
	Spanish 1 A-A1 07:40 AM-08:30 AM 204	Spanish 1 A-A1 08:30 AM-09:20 AM 204	Spanish 1 A-A1 07:40 AM-08:30 AM 204	Clayworks-E1 08:30 AM-09:20 AM 165	Spanish 1 A-A1 07:40 AM-08:30 AM 204
	AP Hum Geog A-B1 08:37 AM-09:27 AM 230	AP Hum Geog A-B1 09:30 AM-10:20 AM 230	AP Hum Geog A-B1 08:37 AM-09:27 AM 230	SO Theo A-F1 09:30 AM-10:20 AM 227	AP Hum Geog A-B1 08:37 AM-09:27 AM 230
	Academic Sem-Michalsen 09:34 AM-10:01 AM 224	Hon Chem A-C1 10:30 AM-11:20 AM 145	Academic Sem-Michalsen 09:34 AM-10:01 AM 224	Hon Alg 2 A-G1 10:30 AM-11:20 AM 205	Academic Sem-Michalsen 09:34 AM-10:01 AM 224
	Hon Chem A-C1 10:08 AM-10:58 AM 145	HonComp10-D1 11:30 AM-12:20 PM 211	Hon Chem A-C1 10:08 AM-10:58 AM 145	Spanish 1 A-A1 204	Hon Chem A-C1 10:08 AM-10:58 AM 145
	HonComp10-D1 11:05 AM-12:20 PM 211	Clayworks-E1 165	HonComp10-D1 11:05 AM-12:20 PM 211	AP Hum Geog A-B1 230	HonComp10-D1 11:05 AM-12:20 PM 211
	Clayworks-E1 12:27 PM-01:17 PM 165	SO Theo A-F1 227	Clayworks-E1 12:27 PM-01:17 PM 165	Hon Chem A-C1 145	Clayworks-E1 12:27 PM-01:17 PM 165
	SO Theo A-F1 01:24 PM-02:14 PM 227	Hon Alg 2 A-G1 205	SO Theo A-F1 01:24 PM-02:14 PM 227	HonComp10-D1 211	SO Theo A-F1 01:24 PM-02:14 PM 227
	Hon Alg 2 A-G1 02:21 PM-03:11 PM 205	Academic Sem-Michalsen 224	Hon Alg 2 A-G1 02:21 PM-03:11 PM 205	Academic Sem-Michalsen 224	Hon Alg 2 A-G1 02:21 PM-03:11 PM 205

Printed Date: 10/05/2020

A copy of your child's schedule is also available on FACTS SIS/RenWeb.

Navigating FACTS SIS/RenWeb: Family Tab

Under the **Family** tab, the **Family Home** page shows your contact information and communication preferences. Please take a moment to review your information, ensuring everything is correct and up to date. Please also review Emergency Contact Information listed by clicking on the **Emergency Contact Form**.

The screenshot displays the 'Family Home' page for 'Homer Simpson (Father)'. The page is divided into three main sections: Contact Info, Service Hours, and Preferences.

Contact info	Service Hours	Preferences
<p>Name: Homer Simpson (Father)</p> <p>ID Number: System: 11111</p> <p>Address: 742 Evergreen Terrace Springfield, OR 97475</p> <p>Home: 734-222-5555</p> <p>Cell: 734-333-6666</p> <p>Work: 734-444-7777</p> <p>Email Address: chunkylover53@aol.com</p>	<p>No community service hours found.</p>	<p>Auto Email Gradebook Progress Report: WEEKLY</p> <p>Directory Block: Name: No</p> <p>Directory Block: Address: No</p> <p>Directory Block: Home Phone: No</p> <p>Directory Block: Cell Phone: Yes</p> <p>Directory Block: Email: No</p> <p>Donor Synch. Block: No</p> <p>Parent Alert Home Phone: No</p> <p>Parent Alert Cell Phone: Yes</p>

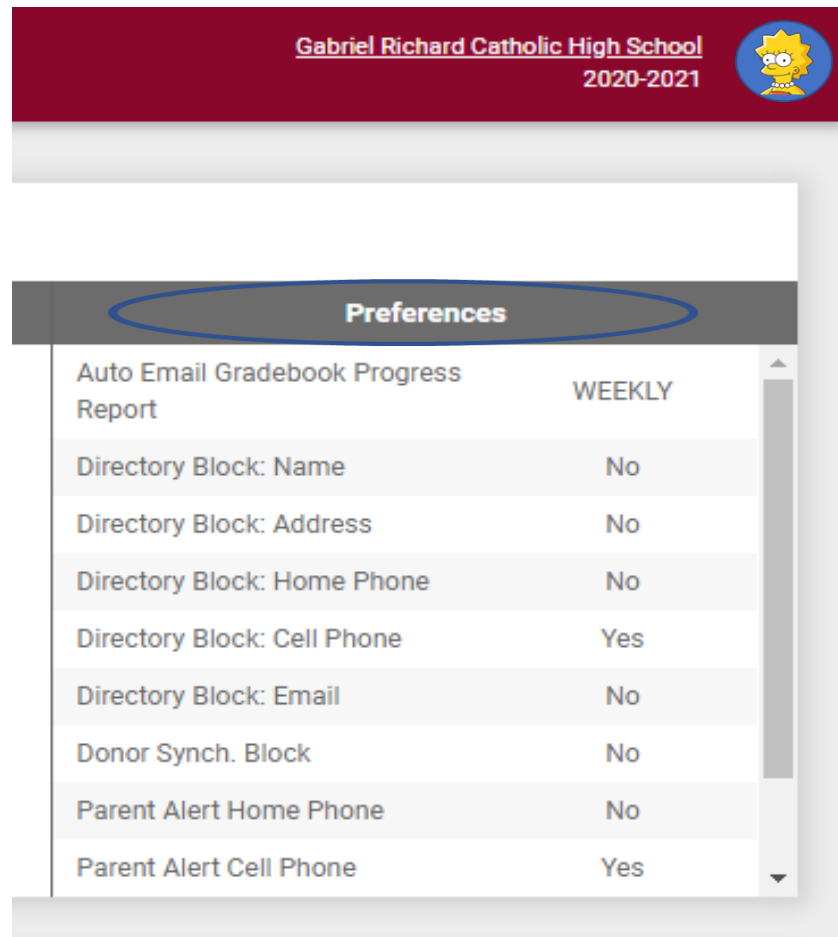
Below the main information, there is an 'Online Filing Cabinet' section with a 'Web Forms' sub-section. The forms listed are:

- [Transportation Form](#)
- [Student Demographic Form](#)
- [Emergency Contact Form](#)
- [Student Medical Form](#)

Navigating FACTS/SIS RenWeb: Family Tab

Under the **Family** tab, you may edit your communication **Preferences**.

- **Auto Email Gradebook Progress Report** is automatically set to WEEKLY alerts. This cannot be changed.
- Please note: Daily attendance alerts are automatically sent at 10 a.m. Other daily auto alerts include missing assignments, and a failing homework, project or test grade.
- Families may choose how they wish to receive alerts.
- Families may opt to block their contact information from the Family Directory on RenWeb.



The screenshot shows the 'Preferences' section of the RenWeb interface. At the top, there is a maroon header with the text 'Gabriel Richard Catholic High School 2020-2021' and a circular logo featuring a yellow sun character. Below the header, a dark grey bar contains the word 'Preferences' in white, which is circled in blue. The main content area is a table with a white background and a vertical scrollbar on the right. The table lists various communication preferences and their current settings.

Preference	Setting
Auto Email Gradebook Progress Report	WEEKLY
Directory Block: Name	No
Directory Block: Address	No
Directory Block: Home Phone	No
Directory Block: Cell Phone	Yes
Directory Block: Email	No
Donor Synch. Block	No
Parent Alert Home Phone	No
Parent Alert Cell Phone	Yes